



Joseph E. Taylor
Commissioner

Mecklenburg County, Virginia

Office of

Commissioner of the Revenue

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BUSINESS REGISTRATION FORM

Legal Business Name		Trade Name/DBA	
Physical Address		Mailing Address	
FEIN	SSN (Sole Proprietors)	Tax Entity Type	
		<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Other	
Sole Proprietorship Details		Corporation, Partnership, Or LLC Details (List Offices and Contact Telephone)	
Owner			
Address			
Contact Number	Business Number	Fax Number	
Business Start Date	Email Address	Website	
Detailed Description of All Proposed Business Activity			

Please Check the following that apply to your business	
<input type="checkbox"/>	Will the business be using any owned, leased, rented or borrowed equipment (including items personally owned) in conducting its business? (Business Property)
<input type="checkbox"/>	Will the business have any inventory available for sale as merchandise? (Merchant's Capital)
<input type="checkbox"/>	Will the business use equipment in manufacturing, printing, mining, water well drilling, radio, or television broadcasting, dairy, dry cleaning or laundry, motor vehicle cleaning or harvesting of forest products for sale? (Machinery & Tools)
<input type="checkbox"/>	Will the business be a home or online based operation? If yes, please contact Zoning Department (434) 738-6191 ext. 4340
<input type="checkbox"/>	Will the business be operating under a trade name/dba/fictitious name? If yes, you must register the trade name/dba/fictitious name with the State Corporation Commission (804) 371-9733. www.scc.virginia.gov
<input type="checkbox"/>	Will the business be offering guest rooms for rent for continuous occupancy for fewer than thirty (30) days? (Transient Occupancy Tax)
<input type="checkbox"/>	Will the business be selling alcoholic beverages like beer, wine, etc...? If yes, you must register with the Virginia Alcoholic Beverage Control Authority (804) 213-4400 www.abc.virginia.gov (Business License)
<input type="checkbox"/>	Will the business be handling septic or well construction or sewer disposals? If yes, you must contact Environmental Health Dept. at (434) 738-6815 or www.vdh.virginia.gov/LHD/Southside (Business License)
<p>In accordance with Virginia State Code 58.1-3518, all businesses operating in Mecklenburg County must file a Business Return of Tangible Personal Property annually on or before August 1st of each year. Any business that does not file in accordance with Virginia State Code 58.1-3518 on/before August 1st may receive a Statutory Assessment.</p>	

Declaration: By signing below, I declare that the statements and figures herein given are true, full and correct to the best of my knowledge and belief.			
Name	Title	Signature	Date

*****Office Use*****

Received Date: _____ Account # _____ District Code _____ PRN _____
Revised 1/7/2021