



Joseph E. Taylor  
Commissioner

## Mecklenburg County, Virginia

Office of the  
Commissioner of the Revenue  
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Boydton, Virginia 23917-0360  
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Boydton: 434-738-6191  
South Hill: 434-447-7636  
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### TRANSIENT OCCUPANCY TAX REGISTRATION

Federal ID# \_\_\_\_\_ VA Sales Tax# \_\_\_\_\_

1. Name of Business: \_\_\_\_\_

2. Owner(s): \_\_\_\_\_  
(name of individual, partnership or corporation that owns the business)

3. Location of Business: \_\_\_\_\_  
(street and number)

4. Class: \_\_\_\_\_  
(Hotel, Motel, Rooming House, Campground, Bed & Breakfast, or other lodging place, etc)

5. Mailing Address: \_\_\_\_\_  
(when address is different from number 3.)

6. Telephone Number: \_\_\_\_\_

7. Email Address: \_\_\_\_\_

8. Type of Ownership: \_\_\_\_\_  
(individual-partnership-corporation)

9. Name of Person Responsible  
for Monthly Remittance: \_\_\_\_\_

10. Date Business began or will begin in Mecklenburg County: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Return Form To: Commissioner of the Revenue  
P O Box 360  
Boydton, VA 23917